

## **SHP Covid-19 Level 2 Procedures**

The Green Bay Community House will be operating the October Holiday Programme with the following Health & Safety procedures. Please adhere to these guidelines and keep our staff and tamariki safe

These may be altered in the event of change of level by the Government, or recommendations by the Ministry of Health.

- Reduced capacity of enrollments - there will be a maximum of 30 children per day of the School Holiday programme.
- Any child experiencing cold / flu symptoms will be sent home immediately. GBCH reserves the right to enforce this, based on a visual assessment and temperature check of the child if required.
- Children must be dropped off and collected at the signposted doorway, and no parents are to enter the Community House.
- Physical distancing of 2 metres is recommended for parents and caregivers from people that they don't know (please follow the spacing markers on the ground)
- Please sanitize hands when signing in / out
- Parents and caregivers are to wear a face covering when dropping or collecting their children.
- Please use the Covid Tracer App or contact tracing register when visiting the building.
- Children will wash hands or sanitize on arrival, before & after eating.
- School bags on every second wall hook, to allow for adequate spacing.
- Activities are spaced out to ensure students can play in smaller clusters.
- We have selected toys that can be cleaned easily or disinfected daily. There are strict cleaning and sanitizing measures within the Community House and we will be adhering to them.
- Children must provide their own water bottles, and packed lunches, no sharing of food or drinks.
- Face coverings will be worn by staff.
- We will ventilate the building by opening the windows, doors throughout the day, and all windows will remain open after the programme for as long as possible.